



CONTIGO FAIR TRADE SYSTEM

The CONTIGO Fair Trade System (CFTS) is the core part of our company. It represents the foundation of our daily and long term operations. It serves as orientation for our overseas trading partners. Furthermore it is a tool for transparency, traceability and credibility which may actively be used by customers and consumers in Europe.

THE CFTS CONSISTS OF A FOUR-STEP SETUP:

1. A detailed questionnaire which is a self assessment report (SAR). This is an initial tool for our trading partners which allows a first survey of compliance with our Ten Principles of Fair Trade.
2. The „Basic Agreement For Fair Trade“ is a binding document which has to be duly signed by both sides before engaging in a trading partnership.
3. During the course of a trading partnership all statements in the self assessment reports will be discussed, verified and updated on a random basis. All findings will be recorded in various travel reports and other documents.
4. All Information is compiled and published in our CFTS which can be found on www.fairtrade.contigo.de or www.cfts.contigo.de. This data base is open to the general public. Registration or login data is not required. The English version allows our partners to check their data and – if necessary – correct or update it.

WWW.FAIRTRADE.CONTIGO.DE



BASIC AGREEMENT ON FAIR TRADE

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BUYER

PRINCIPLE 1

CREATING OPPORTUNITIES FOR SMALL UND MEDIUM OVERSEAS PRODUCERS

Small producers: < 50 employees / members / associates
Medium producers: < 200 employees / members / associates

PRINCIPLE 2

PAYMENT OF FAIR PRICES

Appropriate prices for quality and other achievements
Fair payment for all extra services if required

PRINCIPLE 3

DEPOSIT PAYMENTS

Deposit payments: 50% of all orders free of interest

PRINCIPLE 4

COMMITMENT FOR SUSTAINABLE TRADING RELATIONS

Long term planning, reliability, notes on market changings in time
Design, products development, export guidance, information on international trade laws and regulations

PRINCIPLE 5

TRANSPARENCY AND ACCOUNTABILITY

Transparency in management and commercial relations
Providing all relevant information to all trading partners and customers

SUPPLIER

PRINCIPLE 6

FAIR SALARIES AND OTHER BENEFITS FOR EMPLOYEES / MEMBERS / ASSOCIATES

Application of all national labour laws and regulations as a minimum rule, regular, complete and punctual payments of salaries

PRINCIPLE 7

NO CHILD AND FORCED LABOR

Adherence of the ILO convention and all national laws

PRINCIPLE 8

NO DISCRIMINATION

On race, caste, national origin, religion, disability, gender, sexual orientation, union membership, political affiliation HIV/ Aids status or age

PRINCIPLE 9

GOOD WORKING CONDITIONS

Safe and healthy working conditions, fire protection system in place
Clean and sufficiently illuminated working places

PRINCIPLE 10

TRANSPARENCY AND ACCOUNTABILITY

Transparency in management and commercial relations
Providing all relevant information to all trading partners and customers

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Signature CONTIGO Fairtrade GmbH

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Signature CONTIGO Trade Partner